

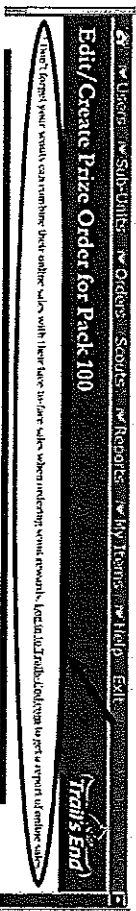


Scout Rewards Orderings for Unit Leaders

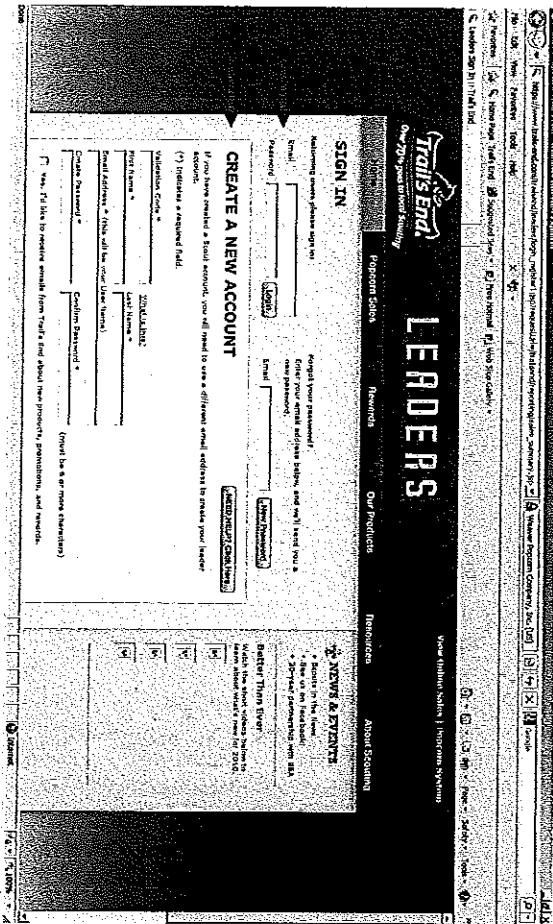
How to combine the Online Sales with
Face-to-Face Sales

Available in mid-September

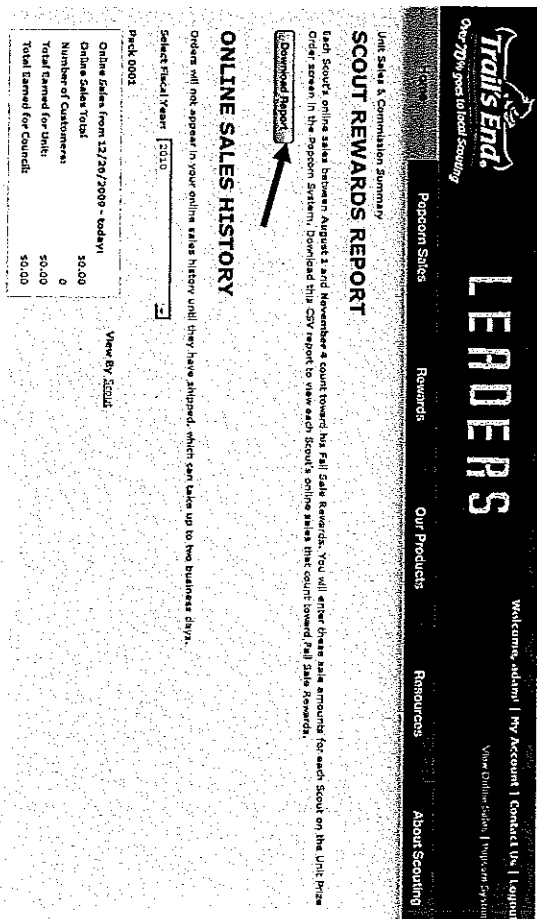
Unit Prize Order Screen:
The message at the top indicates the online sales can now be combined with face-to-face sales and leaders need to "Log in to Trail's-End.com" to download the report showing the online sales by Scout and in total.



You will be directed to the SIGN IN page after clicking the link on the Unit Prize Order Screen. You will need to create an account or login to View Online Sales.



The screen below will appear after logging in. Click the "Download Report" button.



This report will appear and include data if you have Scouts with online sales.

The "Online Sales" column will show the amount sold by Scout and the Unit total will be shown at the bottom.

https://www.cubscout.org/leaderofscouts/operational.aspx...
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	A	B	C	D	E	F	G
	Begin Date	End Date	Scout Name	Scout ID	Customer	Online Sales	Earned for Unit
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
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33							

Unit Total: \$1,500 Sales: \$50 Unit Total Gift Card

For Leaders wanting to enter an overall prize order instead of by Scout:
 Take the Online Sales "Total" from the report and enter that amount in the input box shown below on the Unit Prize Order Screen.

Users: Scouts Units: Orders: Scouts: Reports: My Troop: Help: Exit

Edit/Create Prize Order for Pack 100

Don't forget your scouts can combine their online sales with their face-to-face sales when entering scout amounts. Local Trail's End Troop can report on either sales.

Enter the total Trail's End online sales for your Unit from the report above in the input box.

US1500SELKKT \$1,500 Sales: \$50 Unit Total Gift Card

0 0 0



For Leaders wanting to manage prize orders by Scout:
 Click on "Scouts" on the top menu bar to get to the screen below. Download the same report and enter the Trails-End.com Online Sales amount by Scout.

Trail's End.com

Scouts

Troop 425

Print

Don't forget, your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. Log into TrailsEnd.com to get a report of online sales.

Scout	IS	Scout Name	Available Award	2009-2010 Total	2010 Online	Trail's End.com Total
Adam H.	TR203P		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Adam B.	TR2AZB		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Alan Y.	TR20XT		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Brandon W.	TR209DB		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Chris B.	TR20XY		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Chris P.	TR209B		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Dwight R.	TR20044		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Dylan B.	TR20XG		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
Dylan E.	TR20AD		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00
David B.	TR20X7		<input type="checkbox"/>	\$ 0.00	\$ 0.00	\$ 0.00

Trail's End.com Total: \$ 0.00

For Leaders wanting to enter prize orders by Scout:
 The unit leader will need to check the \$600 Club Bonus Reward for those Scouts that sold \$600 or more and check the gift card the Scout wants for the \$1,500 Club bonus reward if placing Rewards orders by Scout.

Trail's End.com

Scouts

Troop 425

Print

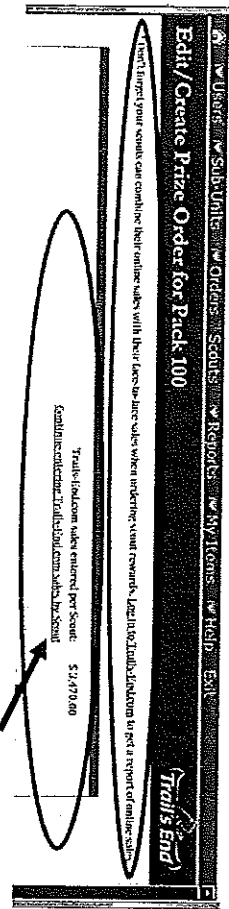
Don't forget, your scouts can combine their online sales with their face-to-face sales when ordering scout rewards. Log into TrailsEnd.com to get a report of online sales.

Scout	Transfer ID	Trail's End.com Sales Included from 10/1/09 to 9/30/10	Trail's End.com Sales	Reward Level	Reward	Gift Card	1500 Requirement Met	1500 Requirement Met
Ben T.	TR195H	\$05.00	\$295.00	Sold \$250			<input type="checkbox"/>	<input type="checkbox"/>
Ba L.	TR195M	\$55.00	\$375.00	Sold \$450			<input type="checkbox"/>	<input type="checkbox"/>
Rep E.	TR192K	\$00.00	\$000.00	Sold \$625			<input type="checkbox"/>	<input type="checkbox"/>
Sam D.	TR195H	\$ 0.00	\$ 500.00	Sold \$1 Item			<input type="checkbox"/>	<input type="checkbox"/>
Scott T.	TR190Y	\$ 0.00	\$ 0.00	Sold \$1900			<input type="checkbox"/>	<input type="checkbox"/>
Step H.	TR198Y	\$200.00	\$2000.00	Sold \$1300			<input type="checkbox"/>	<input type="checkbox"/>
Step P.	TR198Y	\$150.00	\$1750.00	Sold \$1300			<input type="checkbox"/>	<input type="checkbox"/>

Trail's End.com Total: \$ 0.00



Once a leader has begun entering online sales by Scout, they can "Continue entering Trails-End.com sales by Scout" from the Unit Prize Order screen by clicking where indicated.



FYI, all Prize orders for Scouts must be entered at the unit level. The Scout link is no longer visible in the Popcorn System. But, if a Scout happens to get to this page, the message below will be displayed. Unit leaders can still place popcorn and prize orders by Scout if they choose to.

